

City Manager's Office

March 10, 2010

To: City Council

From: City Manager

Re: Monthly Report - February

MUNICIPAL CAPITAL IMPROVEMENTS

Des Moines Beach Park Auditorium Rehabilitation Project

Construction on the concrete portions of the flood wall is complete and work on the earthen berm portions has been postponed until the dry season, which officially begins on 4/1/10. The contractor has also installed the first twenty feet of the sewer line, which is located under a portion of the concrete flood wall. Currently, the City and the Contractor are trying to come to terms on the change order for the rest of the sewer extension. There has been no work at the site since 1/15/10; however, this is not due to an official suspension of the project at the City's request, but an independent decision of the contractor.

Field House Park Baseball Field #1 Expansion Project and Playground Replacement

Except for the play area which has been completed and will reopen in March, project work has been suspended due to inclement weather conditions. The contractor, Moon Construction Company, has provided temporary erosion control and site security measures until the ball field expansion project resumes in mid to late March.

Field House Restroom Restoration Project

The project will upgrade three existing restrooms located on the main and lower levels of the Field House and will replace an existing drinking fountain on the main level.

Interdepartmental staff has met and determined that the project required more than just a cosmetic upgrade. A professional assessment of the existing drainage system was completed and the findings concluded that drainage enhancements needed to be made as part of the project. In addition, new fixtures (tankless toilets with sensor flush valves) were chosen that were similar to those already existing in the City in an effort to standardize and reduce potential vandalism. Staff expects to re-bid the project in late March.

Grandstand Rehabilitation Projects

The Advertisement to Bid was issued on February 22nd with the bid period closing on March 18th. If the process proceeds as planned, Council will review and award the contract on March 25th. The project is expected to begin in late April and be completed in September.

Des Moines Creek Trail Project

The soldier pile wall in front of the Wasson home is complete. The contractor also installed the necessary water and sewer utility connections in preparation for the two new drinking fountains. The storm drainage work on the trail has been completed. Trail grading, paving, and other elements of the trail have been suspended until March 15th due to the saturated conditions of the existing trail. Site security measures are being put in place until the project resumes.

MARINA CAPITAL PROJECTS

North Marina Combined Projects

In February the contractor, IMCO General Construction, completed the installation of the long sheet piling around the new travel lift pier and started installing the shorter sheets along the bulkhead. The U.S. Army Corps of Engineers permit originally required that all in-water work cease on the 15th of February to protect migrating salmon. The Marina staff and consultants applied for a two week extension to the fish window cut-off date and it was granted. Because of the extension and because the pile driving became easier as the work progressed to the north, IMCO was able to install all of the “in-water” piling by the end of the month. The remaining pile driving to be done is behind the existing bulkhead and is not considered in-water work. As a result of IMCO reaching this milestone in February, the remaining in-water work that will need to be done in August when the fish window re-opens will be significantly less. Potentially, the better than expected progress in February could result in the project being completed before the end of this year instead of next February as originally planned. The Contractor also started installing the formwork for the concrete pile caps in February.

On Saturday the 27th, City staff, IMCO General Construction and Moffatt & Nichol Engineers hosted an open house at the project site. IMCO provided and cooked salmon and hotdogs. Moffatt & Nichol provided potato and pasta salad, and the Marina provided water and soda pop. Neighbors, tenants and the general public were invited and about 100 to 125 people came by to enjoy the barbequed salmon and take tours of the site. Jason Sullivan from the Planning Department was on hand to answer questions about the project and project impact mitigation plans and Doreen Torseth, the project’s Contract Administrator was there to conduct the tours.

In general, the project is going well at this point. There are still several difficult, although relatively small issues being negotiated with the contractor. The major cost issue at this time is the expansion of the scope of work done by the engineers and consultants made necessary by the claims of differing site conditions filed by the Contractor in December and January. By the end of the month project staff was still re-negotiating the consultant’s scope-of-work and budget and expects to be back in front of Council in March with the necessary budget requests.

CAPITAL AND FACILITY PROJECTS

Facility Repair and Replacement

Public Works Service Center Handwash Basins. Staff has been working on replacing the two old basins. They should be operational by the end of April 2010 – finding adapter parts and working with the old plumbing lines is somewhat problematic.

Arterial Streets

- **North Twin Bridge Footing Repair.** The project is expected to be advertised for bid in March and awarded on April 22nd. The SEPA application, Environmental Critical Areas Development Exception and a Grading Permit application were submitted on 1/13/10. Staff utilized the Optional DNS process, the public comment period ended on 2/26/10. Once the comment period closes the City will finalize the SEPA Threshold Determination, which will be followed by a 10 day appeal period. It is expected that the Threshold Determination will be finalized in March. At that time, Development Services will complete the review of the Development Exception and Grading Permit Applications.
- **South 216th Street – Segment 4 (11th to Marine View Drive) Design.** Construction bids were opened on February 25th for the project. The City received 12 bids, and the apparent low bidder is Tucci & Sons, Inc. with a bid of \$2,125,506 – 13% below the engineers estimate. Contract award is scheduled to come before Council for approval on March 25th, with construction activities to immediately follow in April.
- **Des Moines Gateway - S. 216th btwn I-5 & 19th Ave. S. and 24th Ave S. between S. 216th St. & S. 208th St.** The Transportation Division is working on the preliminary engineering design for the first phase of the project which is all of 24th Avenue within the project area and 216th from 18th to Pacific Highway, and the Environmental Review. Preliminary proposed landscaping and urban design proposals were submitted to Council in January for review.
- **2009 Pavement Management Program.** The 2009 overlay program, consisting of pavement restoration work on 2 SWM projects (South 199th St near 4th Avenue S, and the South 250th project) plus 2 small sections on South 240th Street near 17th Ave S and 20th Ave S, and a small repair project on Des Moines Memorial Drive north of Marine View Drive, was delayed by the heavy November rains and later by December cold weather. The project will resume in March as weather permits.

Surface Water Management

- **Lower Des Moines Creek Channel Modifications.** The project will reduce flood hazards in the Beach Park National Historic District by removing excess stream bed gravels, constructing earthen berms and flood walls, modifying the tributary located behind Sun Home Lodge, stabilizing the bank under the Dining Hall, installing bed control logs and debris catchers, restoring riparian habitat, creating wetlands, and constructing a retaining wall to stabilize roadway on the south side of the Dining Hall. All approvals that are prerequisites for the approval of the Corps permit have been received, except for the Cultural Resources Approval as part of the Section 106 process. Staff is working with the Corps to obtain this last approval. At this time the only remaining City permits that must be approved are the Critical Areas Permit and the Grading Permit. It is expected that Critical Areas Permit and the Corps Permit will be approved by April. Once all environmental permitting is cleared, SWM and Parks will need to obtain a grading permit from Development Services. Staff still expects that this project will be completed this summer.
- **Barnes Creek Detention Facility.** Due to the likelihood of the project as designed being rejected by the Corps of Engineers for a nationwide permit, staff and the consultant developed a new concept that allows Barnes creek to overflow into a depressed area without the use of flood controls. Early model results indicate that this new concept is nearly twice as effective in attenuating the peak flows resulting in peak flow reduction of almost 40%. Staff believes that this concept will be well received by both the Corps and Fisheries.

Another benefit will be the reduced construction costs as well as a reduction in long term maintenance costs as this facility will require little or no maintenance. The redesigned facility will be submitted in March to the Corps for preview prior to a formal permit submittal. Design on the 223rd culvert is proceeding with construction scheduled for July. This project requires both a Critical Areas Development Exception and a Grading permit.

RECREATION DEPARTMENT UPDATE

“Rec ‘n Roll” Department Marketing Campaign

Parks, Recreation and Senior Services implemented the ‘Rec ‘n Roll’ marketing campaign. Rec ‘n Roll will streamline communication with our public, cut costs of disseminating information and brand up department marketing tools. Campaign goals also include cultivating new captive audiences to boost participation to reach department budget objectives.

Rec ‘n Roll consists of a monthly e-newsletter (launched March 2nd), a new look activity guide to launch with *City Currents* in late April, a department Facebook page (launched March 2nd) and department use of the ‘Rec ‘n Roll’ logo to brand department programs.

The initial e-news blast was sent on March 2nd, reaching 1048 of the 1235 email addresses that it was sent to. 460 or 43.9% of the recipients opened Rec ‘n Roll, and 124 (27%) explored active links in the email. Zumba was the most popular link, with 40 clicks, while the department home page received 39 views thanks to the e-newsletter. Unique add and unsubscribe functions will increase the email campaigns ability to build and reach our target audience moving forward. The second newsletter is scheduled for ‘send’ on March 16th.

<u>February Revenue</u>	<u>2010 YTD</u>	<u>2009 YTD</u>
\$47,807.21	\$96,266.85	\$98,887.87

Before and After School Program

During the month of February, 190 children participated in Before and After School programs at Des Moines, North Hill, Marvista, Parkside and Woodmont Elementary Schools. Midway Elementary School children attend the program at Des Moines Elementary School and are transported by staff. Out of the 190 children, 151 participate in our program on a daily basis. In February, 2009, we had 225 children participate in the program, which is a decrease to 2010 by 35 participants. However because of program price increases, which also include non-resident fees, the program still had net revenue profit of \$4,014 more than February of 2010. The price for Before and After for the month of February increased on average \$85 per child for 2010. There were only 3 days of Mid-Winter break this year, which also increased the price of the program. Last year the kids were out of school 5 full days. Parkside Elementary School returned to its original school site February 17, 2010. Because Parkside will continue on the same school schedule they have now we do not anticipate program numbers to increase until the start of the 2010-2011 school year. We have one volunteer at our North Hill school site, who volunteered 14 hours to our program in February.

Youth Basketball League

The Youth Basketball League, which concluded the first week of March, utilized local school gymnasiums and the Field House to practice and play their games. Each team practiced one day during the week and games were held on Saturdays. Three local schools and the Field House Gym were needed to play all the games in one day. Over 630 kids played and 65 coaches

volunteered their time. Over 44 local businesses sponsored one or more teams in the program. Games started at 9:00am and run until 6:30pm!

SENIOR CENTER UPDATE

Senior Services Division Statistics – February 2010

	2009	2010
Number of Meals Served	873	783
Fee Program Participants	687	860
Drop In Participants	1,015	1,076
Volunteer Hours	983.5	944
Revenue for February	\$5,577	\$3,454

Spring Program Planning

Activity Center staff is hard at work on the following new programs for spring 2010:

- a. Farmer's Market Food Vouchers: Farmer's Market food vouchers are available for low income seniors in King County through a random selection application process. We will announce the application information and deadlines for the 2010 program in our April-June newsletter.
- b. Farmer's Market Shuttle: we are planning for our second year of every other weekend Farmer's Market door to door shuttle service for Des Moines and Normandy Park seniors.
- c. Hearing Aid checks: staff has confirmed with Highline Audiology to begin quarterly hearing aid checks beginning in May, Better Hearing Month.
- d. New classes: staff is finalizing many additions to our spring schedule of classes; from yoga and tai chi to the history of Boeing flight testing, brain agility classes taught by senior center volunteers, and a Changes Workshop for Senior Women.

ORCA Light Rail Presentation

On February 3rd, the Activity Center welcomed 42 for our 2-part ORCA Light rail training. The first class was a lecture at the Activity Center with a follow up escorted trip on light rail to downtown Seattle on February 5th and February 24th. Due to the interest in the ORCA light rail cards, staff will offer this two part training again in June.

2010 Dental Van Schedule

In response to the high demand for dental work in Des Moines, Medical Teams International, Grace Lutheran Church and Des Moines Legacy Foundation (funders) will be hosting 18 dental van visits in 2010. This is double the number of visits made by the van to offer free dental care as were offered in 2008 in our community. The dental van provides free dental care for all ages. Des Moines Legacy Foundation is supporting two dental van visits for seniors 55 and older living in Des Moines or Normandy Park.

MARINA OPERATIONS

Marina Maintenance

In February, maintenance staff continued working on moving utilities, plants and other items out of the contractor's way. Staff also continued working on pressure washing all of the docks. Each dock is washed every other year to keep the surfaces clean and safe to walk on. This is a very time-consuming activity and usually keeps the maintenance crews busy for at least one month each winter.

Marina Service

February is typically a slow month for service, but the Marina did host a small yacht club visit on the last week-end of the month. The Tacoma Power Squadron became the Marina's first official club visitor for 2010. Marina staff also participated in the Seattle Boat Show during the first week of February. In spite of the economy, staff was encouraged by the attendance and activity at this year's event.

The Marina is participating in a guest moorage promotion with several other Marina's called "Passport to Puget Sound" that was kicked off during the boat show. Boaters get "passports" at participating marinas and each marina has a unique "stamp" that they will use to stamp the passports of visiting boaters. Boaters who collect enough "stamps" in their passports will be entered into a drawing for prizes.

HUMAN SERVICES DEPARTMENT

L&I Claims

The City of Des Moines has had 8 L&I claims opened or reopened since the first of the year. There is also a 2008 claim still open with an officer on time loss or limited/light duty. Of the eight new or reopened claims, seven originated in the Police Department and one in Parks and Rec. Seven claims are currently open, one Police Department claim and the Park and Rec. claim have been closed. Staff has been spending quite a bit of time working with L&I as a couple of these claims have become quite complex.

ECONOMIC DEVELOPMENT

General Services Administration/FAA

Staff spent several days designing, producing, assembling and distributing a packet of information for development companies who may be interested in proposing the regional FAA site on the Des Moines Creek Business Park (DMBP) property. Staff divided the tasks and deliverables into small pieces and each took responsibility for a portion. Subsequently, the Port of Seattle advised us they had 13 developers request authorizing letters in order to propose a building on the DMCBP site.

As a result of this discussion, staff felt it would be a good idea to register a domain name for the DMBP. This would assure all developers received the same information. Staff felt this would be an asset regardless of whether the site was chosen by the GSA for the FAA facility because it would provide invaluable information for developers and others interested in the future possibilities for that site. The website is still under construction, but we have registered the domain name www.desmoinescreekbusinesspark.com.

FINANCE DEPARTMENT

Business Licenses

New commercial business licenses issued in February 2010:

Name	Location	Type
Barnacles at Des Moines	22636 Marine View Dr S	Restaurant & Bar
Jones Financial Group, Inc.	22007 Marine View Dr S	Financial Products
The Professional #1	21606 Pac Hwy South	Auto Repair

Revenue Trends

December sales taxes received in Feb 2010 compared with Feb 2009:

Year	Base	One-Time	Total
Dec 2009	\$144,316	\$35,461	\$179,777
Dec 2008	\$141,624	\$20,482	\$162,106
% Chg	1.9%	73.1%	10.9%

January real estate excise taxes received in Feb 2010 compared with Feb 2009:

Year	1st \$0.25	2nd \$0.25	Total
Jan 2010	\$17,852	\$17,853	\$35,705
Jan 2009	\$6,901	\$6,901	\$13,802
% Chg	159.7%	159.7%	159.7%

POLICE DEPARTMENT

Crime Task Force Report

During this month, the Crime Task Force Team worked with one team member short due to a temporary re-assignment to patrol to cover staffing issues.

Target Areas This Month:

Due to the unseasonable warm weather, an increase in prostitution activity on Pacific Hwy S. was noticed. Therefore, time was spent making contact with some of the working girls and one undercover operation was held where three arrests were made.

Arrests This Month:

This month the Crime Task Force Team made a total of 16 arrests:

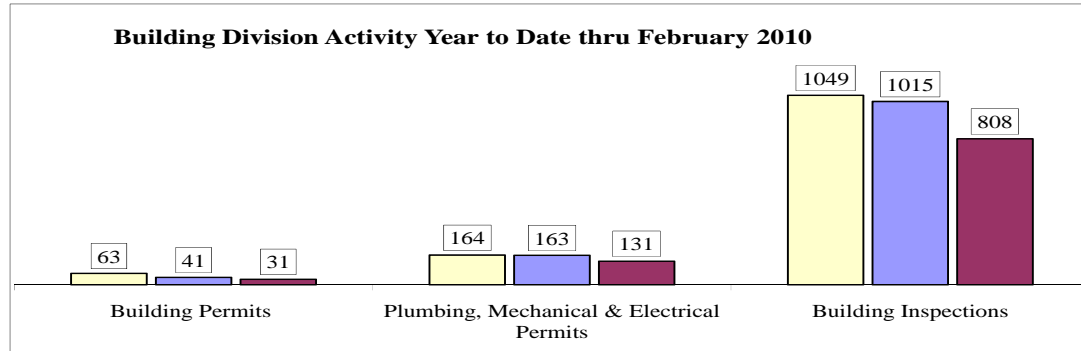
Misdemeanor Arrests <i>Includes 1 for Prostitution and 1 for Criminal Trespass on a known local gang member, and 6 other Misdemeanors.</i>	9
Felony Arrests <i>Includes 1 for VUSCA and Possession of Stolen Vehicle.</i>	2
Misdemeanor Warrant Arrests	3
Felony Warrant Arrests	2

General Police Statistics:

Statistical Comparison On Reported Crimes						
The following is a comparison between February 2009 and February 2010 and January - February 2009 and January - February 2010.						
Offense Type	Feb 09	Feb 10	% Difference	February 2009 YTD	February 2010 YTD	% Difference
Homicide	0	0	NC	0	0	NC
Rape	3	1	-67%	4	2	-50%
Robbery	3	4	33%	5	9	80%
Assaults	16	24	50%	31	49	58%
Burglary	12	9	-25%	46	24	-48%
Larceny	40	39	-3%	73	87	19%
MV Thefts	9	17	89%	27	29	7%
Arson	0	0	NC	1	0	-100%
Officers Assaulted	0	1	NC	0	1	NC
Clearance Adult Arrest	35	27	-23%	64	58	-9%
Clearances Juvenile Arrest	4	4	0%	8	11	38%
Calls For Service	1,373	1,309	-5%	2,982	2,716	-9%

NC = Not Calculable

BUILDING DIVISION



SCORE Jail Facility –The in-ground electrical service work, the sub-grade work in the main electrical room and the in-ground plumbing sewer line work continues. The electrical contractor is currently installing the conduit within the building’s footprint that will be covered by the floor slab. Concrete footing sections that will support the pre-cast concrete walls are about two-thirds complete. Pre-cast building panels are being installed in place. As of Friday, February 26, over sixty panels have been installed out of the 900 plus wall systems panels.

Staff is also working to review a number of the deferred plan review items. The deferred submittal storm water retention tank was reviewed, approved and is now almost completely installed. The Building Division is currently reviewing numerous deferred submittals for the pre-fabricated exterior and interior wall panels as they relate to electrical conduit installed and mechanical openings. The City’s Chief Electrical Inspector travels on a weekly basis to the City of Cashmere where the pre-cast wall panels are being made in order to meet the State’s inspection requirements for electrical inspection off site. The panels are being made by the same company that made all the pre-cast concrete towers for the new light rail line.

Parkside Elementary School – Highline School District’s newest building is now complete and a Certificate of Occupancy has been issued.

Patel Medical Arts Building – The exterior cladding is now complete. Interior tenant improvements for the owner continue. The top floor is framed out at the owner’s south area. Work on electrical, plumbing and mechanical systems for this tenant improvement are continuing slowly.

China Sea Remodel (All Star Sports Bar) – The interior and exterior portion of the “shell only” permit is almost complete. A few outstanding items still remain for completion of the overall building permit. The All Star Sports Bar tenant improvement is complete and the tenant has been given approval to occupy and open for business.

Barnacles – Located at the old Boston Pizza, this business opened March 1st. The tenants, Steve and Sandy butler have done a beautiful job with this older structure.

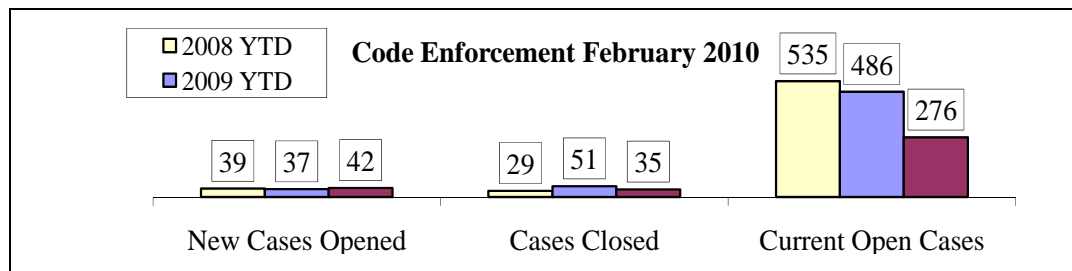
Zenith View Pointe - The work on the east mixed-use commercial building fronting on Marine View Drive has progressed to the framing stage. The owner is working on the backfill and has

begun on some small retaining walls and the sidewalk restoration.

CODE ENFORCEMENT

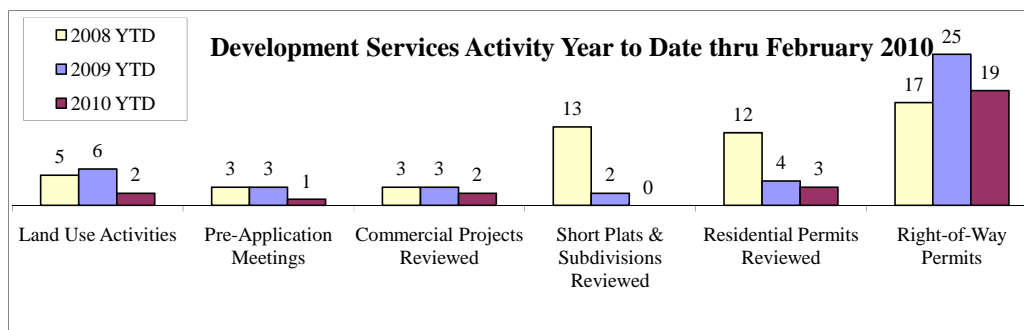
There were 48 new cases opened and 44 cases closed during February. For 2010, 90 cases were opened, 79 closed, and 281 are currently open. During February:

- Code Enforcement sent 58 compliance letters.
- There were 39.25 volunteer administrative hours donated plus 15 additional volunteer hours for minor home repair.



DEVELOPMENT SERVICES

- Permit Processing. Development reviews and permits were below 2009 levels as shown below:



Development of Des Moines Creek Business Park (DMCBP).

1. Land Transfers. City staff and consultants are working closely with Port of Seattle staff to finalize land transfers and updated property appraisals as quickly as possible thereby allowing escrowed funds to be released.
2. Site Entitlement. The Port has decided to wait to submit their subdivision, planned unit development (PUD) and DMMC 18.25 master plan applications until the City decides on whether to pursue the purchase of an assignable option for retail development and/or the Federal Aviation Administration chooses the DMCBP for its regional headquarters. Changes to the City's zoning or development regulations may be requested for building heights, wetland buffer averaging, averaging parking for industrial uses, the expiration

period for the PUD and flexibility on landscaping and signage rules in the Business Park zone.

3. Retail Feasibility Study. As soon as escrowed funds are released, the City will sign the contract with Retail Research Group, Inc. for the review of retail feasibility of 27 acres at SE corner of site. The study is expected to cost about \$30,000 and will be completed 6 weeks after funds become available.
4. Additional SEPA Analysis. Staff will review the existing EIS and determine if additional SEPA analysis is required. If so, staff will complete it concurrently with retail feasibility study. Retail-related EIS analysis will be deferred until the City decides to move in this direction or the developer proposes to develop retail on the Port-controlled site. Concurrently with the retail feasibility study, the City will also prepare and adopt a SEPA planned action ordinance *if necessary* to facilitate the development.
5. FAA Office Development. The Federal government is seeking a of LEED Gold 518,000 square foot (SF) building with 1,600 parking spaces, a 40,000 SF warehouse and a 10,000 SF child care center on a 20 year lease for occupancy Sept 1, 2014. The building is to be located in Renton, Tukwila, Kent, SeaTac or Des Moines with banks, retail, restaurants within ½ mile, and multiple bus lines within ½ mile with connection to a Sound Transit train station. Thirteen developers have expressed interest in building the FAA project at the DMCBP. Formal offers will be submitted later this year. Staff provided packets of City information to the 13 developers that expressed interest in the site to assist in their effort to demonstrate how the site meets the minimum qualifications established by the FAA and GSA.
6. State Legislation. HB 2899 & SB 6560 to provide leasehold excise, B&O and sales tax incentives to encourage redevelopment of Port District property were introduced on January 18, 2010 in both the State House of Representatives and Senate. Unfortunately, neither bill was heard because of the short session length and the Legislature's pre-occupation with the State's budget.

Short Subdivisions Pending Review/Approval

- Massey Creek Estates 7 Lot Modified Short Plat, 23406 14th Avenue South, 4/30/07. Minor redlines and a lot line adjustment to be completed prior to preliminary plat approval. Sent letter to applicant 2/25/10 requesting status update.
- Stegin 3 Lot Short Plat, 23246 Marine View Drive South, 6/21/06. Engineering review approved. A letter was sent to the current owner on 2/20/09 requesting a status update. A pre-application meeting for a new design was held on 11/18/09.
- Shoopman 9 Lot Short Plat 222nd Street Town homes, 2414 South 222nd Street, 10/12/07. Preliminary review comments transmitted to applicant 4/6/09. Resubmittal received 8/25/09, review comments to be finalized upon revision of associated lot line adjustment. Public comment period ended December 17, 2009. Three comment letters received. Resubmittal received 2/16/10, comments due to Planning 3/5/10.
- J&J Equities 9 Lot Short Plat, 1615 South 260th Street, 11/20/07. The new owner, SCI Funding Group, is coordinating with the City to continue the project. Resubmittal of preliminary short plat received 1/28/10. The applicant has contested some of the City's requirements for park in-lieu fees and undergrounding of existing overhead utilities along the site's frontage. The Legal and Planning Departments are working together to reconcile these issues. Planning is currently finalizing its review comments.
- Drosdick 3 Lot Short Plat, 27711 13th Avenue South, 6/18/09. Review comments were sent to the applicant on 8/12/09. Staff met with owner on 1/29/10 to discuss comment letter.

Resubmittal with revision from 4 lots to 3 received 2/10/10. Planning is currently compiling review comments.

- Foster 4 Lot Short Plat, 24411 Marine View Drive South. Applicant submitted a revised sewer extension and alignment proposal the first week in January. This information was routed to Transportation for comment. An idea that staff is exploring with the applicant is to further realign the sewer on a different City right-of-way which is currently undeveloped near the Drenckpohl site, but is being considered for access improvements.

Land Division Requests with Approvals, Pending Construction

- Landmarque 67 Lot Plat, 262xx Pacific Highway South 4/03/06. Site work is scheduled to recommence in April with mobilization beginning in late March.
- Meyers 3 Lot Short Plat, 25804 Marine View Drive South, 5/22/07. Civil improvements completed. Final plat materials submitted 11/25/09. Comments sent to applicant 2/5/10. Applicant is coordinating installation of approved street lighting plan.
- Maslow, 5 Lot Subdivision, 18th and 223rd. This 5 lot subdivision was approved by the City Council in 2006. The finance company requested and the Council granted a 1 year extension to file the final plat on 1/28/09. This is the last month that this item will appear on the monthly report until work at the site recommences.

Commercial Scale Projects Pending Review/Approval

- Highline Community College Driveway Enhancement and Sewer Project, 2400 South 240th Street, 12/09/09. The College submitted a Grading Permit Application to improve the driveway that connects the westerly most campus parking area with 20th Avenue South. The project also involves the installation of 8 inch sewer lines located within the boundaries of the campus. Staff has completed its initial evaluation of the plans and provided comments to the applicant on 1/11/10. In order to complete the project, the applicant will be required to obtain a critical areas permit since a portion of the project is located within a wetland buffer. Staff is waiting on the submittal of the requested applications and materials.
- Bartell Drug & Blumenthal Exterior Remodel, 21615 Pacific Highway South, 5/22/08. The applicant submitted the building permit application on 10/22/09 and comments were provided to the applicant on 11/25/09. Currently, the applicant is working with contractors to get an approximate cost of the remodel so that they can make the decision as to whether or not to move forward with the project. This decision is expected to be made in early March. If the decision is to move forward with the renovation, the building permit would be resubmitted in late March with construction to commence in the 4th quarter of 2010.
- Waterview Crossing, 11 Acre Mixed Use Development, 21920 Pacific Highway, 10/27/08. On 12/10/09 the City received the revised application materials in response to the initial review comments issued to the applicant on 12/10/08. Review of the revised materials was completed by 1/21/10. Development Services issued comments on 2/3/10. The comments primarily focused on the Traffic Study and a request for more information regarding the deviation requested related to frontage improvements, building massing, and recreation space. Staff is waiting on the applicant to submit the revised materials. Given the nature and the degree of comments received, staff had hoped to schedule the PUD for the April Planning Agency Meeting; however, since the revised materials have not yet been submitted it is more than likely that the PUD will be scheduled for the May Planning Agency.
- 1st Ukrainian Baptist Church, 30,000 square foot Church, 27425 16th Avenue South, Project site formerly known as Crestwood Park was sold to a group that intends to construct a new church. Staff is currently waiting for a new application to be filed later this spring.

Commercial Scale Projects with Approvals, Pending Construction

- South Correctional Entity (SCORE) Facility South 208th Street and 18th Avenue South, 4/16/09.

- Grading Operations: Trenching is still underway to extend utilities to the building which is a slab on grade design. Overall site erosion control measures have been performing as designed and they are being monitored by the contractors Certified Erosion and Control Lead as required by the grading permit. Weekly inspection reports also being provided to the City.
- Sewer and Stormwater: The onsite sewer lines and storm water detention/treatment/infiltration facility are complete. The contractor is currently installing all of the onsite storm water lines and catch basins.
- Electrical: The contractor is currently installing the conduit to bring the power lines in to serve the facility from the vault located at 15th Avenue and South 208th Street. Additionally, PSE and SCORE are working to resolve the 50 foot wide easement issue for the existing lines in 208th.
- Water: SCORE has completed the water system loop around the building to include the installation of fire hydrants. This waterline was connected to the existing waterline located at the corner of 15th Ave. and S. 208th Street. SCORE must still extend the waterline down from 200th to tie-in to the site water system and “loop” the system. The design of the water line to be located in the 18th Avenue roadway is complete and construction is scheduled for June. The Cities of Des Moines and SeaTac have agreed that the City of Des Moines would be the SEPA Lead Agency for all phases of the project to include the portions in SeaTac. Subsequently a MDNS Addendum was issued on 2/22/10 to include the waterline work into the MDNS that was issued in 6/04/09. The applicant has submitted a request to the City of SeaTac to modify the existing ROW permit and has applied for the required grading permit from SeaTac.
- 18th Avenue South: The City of SeaTac approved the ordinances vacating the right-of-way and declared the property as surplus. SeaTac has also quit claimed ownership to the Port of Seattle, but the County recorder disagrees that SeaTac owned all of the property in fee and returned deeds to the City. At this time the property ownership is in limbo. If the Port receives the property from SeaTac, the Port staff wants SCORE to include the property in the pending condemnation action instead of granting them an easement as previously discussed. On 1/21/10, the parties agreed that the preferred option to resolve this issue includes the following steps: SeaTac would repeal the vacation and surplus ordinance, SeaTac would work with the Port to modify a 1997 MOU in which SeaTac agreed to give the roadway to the Port, SCORE’s legal team would work with the County to resolve the ownership question, and SeaTac would transfer the property to SCORE. These steps involve a number of actions which require action by the SeaTac City Council and the Port Commission and as such are expected to take some time to resolve.
- Condemnation: The only outstanding item is an agreement regarding the value of the property. Early indications from the appraisers are that there should be a significant reduction in the value of the land given that the land requires approximately \$9 million in infrastructure development just to make the property useable for non-residential purposes. New appraisals from two new appraisers are likely to be provided sometime in April.
- Street Vacation and Surplus: The escrow accounts for the vacation of rights-of-way and purchase of the City’s street properties have been established and all required funds have

been deposited. The funds in the account will be distributed to the City once the condemnation action is complete.

- Kingdom Hall, new 8,750 sq. ft. church, 21645 24th Ave South. The Hearing Examiner approved the Development Exception on 4/14/09. The applicant is still working with the Army Corps of Engineers. On 1/28/10, the project architect indicated that the building permits would be submitted to the City once the Church receives preliminary approval of the Corps permit, which is expected by the end of April. However, staff encouraged the project architect to submit the building permit as soon as possible in order to ensure that as soon as the Corps permit is received the City would be able to issue the permit. The City recently received an email from the project architect indicating that the project would be submitted in early March.

Shoreline and Critical Area Projects Pending Review/Approval

- Shoreline Master Program (SMP). Staff met with the Council Environment Committee on 12/10/09 to discuss our progress, schedule, and the first 5 chapters of the SMP, and again on 1/28/10 to discuss the final 2 chapters. The Committee was not able to review all portions of the remaining Chapters and will meet again in March to discuss those items. A tentative review date with the full Council is scheduled for 04/08/10.
- Richter/Freeman Property Slope Restoration and Pedestrian Path Project, 06/23/09. Submittal of application materials for a shoreline substantial development permit for the foot path to the shoreline and slope restoration was received on 6/23/09. A Notice of Complete Application was sent 7/17/09. SEPA DNS issued 9/8/09, comment and appeal periods ended 10/5/09 with no written comments submitted. Staff completed its review on the shoreline substantial development permit application. This application was denied on 2/22/10. Noticing requirements for this application are now complete; comments were due by 2/19/10 and two comments were received. The decision was forwarded to the WA State Department of Ecology.

Recycling/Solid Waste

- Contracts for the three grants funding the Des Moines Recycling Program have been received. A Request for Proposal to offer professional services to assist in the coordination of the City recycling program was advertised and one proposal was received. A contract for services was completed. The three grant contracts along with the professional services contract were approved for City Manager signature by the City Council on 2/11/10.

PARKS & PUBLIC WORKS OPERATIONS AND MAINTENANCE

The Parks Lead position is the Acting Superintendent which reduced the Parks crew by one position. We anticipate advertising for Superintendent's position in March.

Parks (crew of 2)

- Spring flower bed work
- Rounds (daily park inspections/clean up)
- Winter cleanup and Pruning
- Underwood aeration and topdressing

Road & Street Maintenance [crew of 4]

- Public Works Yard clean up
- Pothole repairs
- Sign Maintenance

- Tree trimming and removal
- Continuing CDL training
- Pavement markings

Surface Water Maintenance [crew of 5]

- Maintenance of facilities (ponds)
- Pipe projects
- Clearing drains
- Ditch cleaning and maintenance
- Street cleaning
- Continuing CDL training

Facilities (1)

- General maintenance and repairs

Equipment Services

The City shop is up to date on maintenance. Thirty-six (36) maintenance events took place in our City shop in February. The Assistant Mechanic has completed the CDL (Commercial Driver License) “Train the Trainer” class and is working with Public Works employees to upgrade and certify their licenses. Two are working on getting their complete combination license with air brakes and tanker endorsements. Three are upgrading their class B CDL to a class A with tanker endorsement. Three surplus vehicles were sent to the JG Murphy Auction in Kenmore which will be sold on March 20th.

SURFACE WATER MANAGEMENT (SWM)

NPDES Permit Activity

The City has operational control of 59 storm water detention and treatment facilities throughout the City. To comply with the permit, all public facilities need to be inspected annually and brought up to maintenance standards. All 59 facilities have been brought up to maintenance standards well ahead of the February 15, 2010 deadline. No detention facilities were inspected or maintained in February.

The NPDES coordinator is preparing an Illicit Discharge Detection Elimination (IDDE) program for implementation in 2010. A draft storm water spill and pollution prevention plan (SWPPP) was prepared for the Public Works Shop and Service Center and is currently being reviewed by various staff. This is required by the NPDES permit and the plans will include best management practices and pollution source controls. Conversion of inventory system to GIS continues and is 35% complete.

Utility Engineering Services - Water District #54

The Downtown water system interlocal agreement was placed on hold until after bids are opened for the 216th project and the water main replacement that is needed within 216th. Favorable bids were opened in late February and the District now has a better understanding of its financial situation and the ability to provide matching funds for the Federal grant as well as how much of the Downtown water system can be built in 2010. Staff will now be working with the District to develop an interlocal agreement.

Staff is preparing the environmental documents for the Downtown water system and will be meeting in early March with Environmental Protection Agency (EPA) to discuss logistics for

the Federal grant agreement. All environmental work (SEPA & NEPA) must be complete before the federal grants funds can be issued.

TRANSPORTATION SERVICES

Signing Engineering

The sign inventory system that was mandated by WCIA that began in January 09 is complete. The initial inventory totaled 3,954 City-owned signs. As a part of the inventory, each sign was cleaned and an adjustment was done if needed. Staff is now systematically implementing changes where needed including replacing signs that had sub-standard retro-reflectivity.

Transit/ITS

King County opened bids in December for the Rapid Ride Fiber Communications Project. Bids for the overall project came in under the engineer's estimate. Work is expected to begin in March with construction in the City's segment expected in April/May. The construction project for the Rapid Ride shelters and amenities is currently out to bid.

Multi-Year Civil Engineering Services:

Task Order Recap – Number of Task Orders Authorized and Amount Expended to date:

Consultant	City Mgr	Council	Authorized	Spent
AMEC	1	0	\$15,500	\$15,452
CH2M Hill	3	0	\$19,985	\$5,834
Ham-Collier-Wade-Living.	1	0	\$46,593	\$20,932
Fehr&Peers/Mirai	4	1	\$430,504	\$420,400
KPFF	9	5	\$715,634	\$692,430
KPG	2	3	\$865,590	\$201,236

/sb